

INFORMATIVE/EXPLANATORY WRITING RUBRIC





Level	INFORMATIVE/EXPLANATORY WRITING	LANGUAGE CONVENTIONS	WITH GUIDANCE and SUPPORT FROM ADULTS
4 Exceeds	Meets all expectations in level 3 Uses strategies such as definition, classification, to organize ideas Both introduction and conclusion are clear and well stated Establishes and maintains a formal style	Mostly correct use of language conventions, and some above grade level skills used, for example: ☐ Meets all expectations in level 3 ☐ Varies sentence patterns for meaning, interest, and style ☐ Maintains consistency in style and tone	Guidance & Support
3 Meets	Introduces topic clearly and groups related information logically (W2a) Includes formatting (headings), illustrations/multimedia if they aid comprehension (W2a) Develops topic with facts, definitions, concrete details, quotations, other related information and examples (W2b) Links ideas with categories of information using words/phrases such as in contrast, especially (W2c) Uses precise language and domain-specific vocabulary to inform or explain the topic (W2d) Provides a concluding statement or section related to information/explanation presented (W2d) WRITING PROCESS (W4-W8) Uses clear and coherent writing in multi-paragraph texts that is appropriate to task, purpose, and audience (W4) WGASFA* Develops and strengthens writing by planning, revising, editing, rewriting, or trying a new approach (W5) WGASFA* Uses a variety of digital tools to write and publish writing (W6) Keyboards/types a minimum of two pages in a single sitting (W6) Participates in shared research projects that build knowledge through investigation of different aspects of a topic. (W7) Summarizes or paraphrases information in notes and finished work, and provides a list of sources (W8)	Adequate use of correct sentence formation, punctuation, capitalization, grammar usage and spelling for grade level, for example: Uses verb tenses to show time, states, conditions; and uses nounverb agreement correctly most of the time (L1) Uses punctuation to separate items in a series (L2a) Uses a comma to separate an introductory element from the rest of the sentence (L2b) Uses a comma to set off the words yes and no, to set off a tag question, and to indicate direct address (L2c) Uses underlining, quotation marks, or italics to indicate titles of works (L2d) Spells grade-appropriate words correctly, consulting references as needed (L2e)	Level of guidance and support from adults before writing: Check off what was done before the student wrote the piece being scored. Discussion Read aloud or shared reading Drawing Vocabulary word bank Shared or interactive writing Graphic organizer Language frames
Does Not Almost Meets	Introduces topic and includes information, but development of facts and details is limited May not write multi-paragraphs Uses some linking words/phrases, and limited vocabulary choice Has incomplete or minimal planning for writing Introduces topic and includes few details or facts Copies sentences directly from text in articles in prompt Writes only single paragraph	Limited use of correct sentence formation, punctuation, capitalization, grammar usage and spelling for grade level, for example: ☐ Uses verb tenses correctly some of the time. ☐ Uses some punctuation correctly ☐ Uses some sentence variety correctly ☐ Spells many words correctly Infrequent use of correct sentence formation, punctuation, capitalization, grammar usage and spelling for grade level, for example: ☐ Writes few complete sentences or only simple sentences	
Doe	Has vocabulary that is simple and not aligned with topic Has little or no planning evident	☐ Has many errors in punctuation☐ Has many errors in spelling and/or capitalization	

WGASFA: "with guidance and support from adults"

This rubric was adapted from rubrics at sbusd.org and information from Smarter Balanced Assessments (www.smarterbalanced.org) using the California Common Core Standards at www.cde.ca.gov.

